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# ***Air Force Policy***

***March 26, 2002***

***E-Publishing Conference***

***San Antonio TX***

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***I n t e g r i t y - S e r v i c e - E x c e l l e n  
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# ***What is Air Force Policy?***

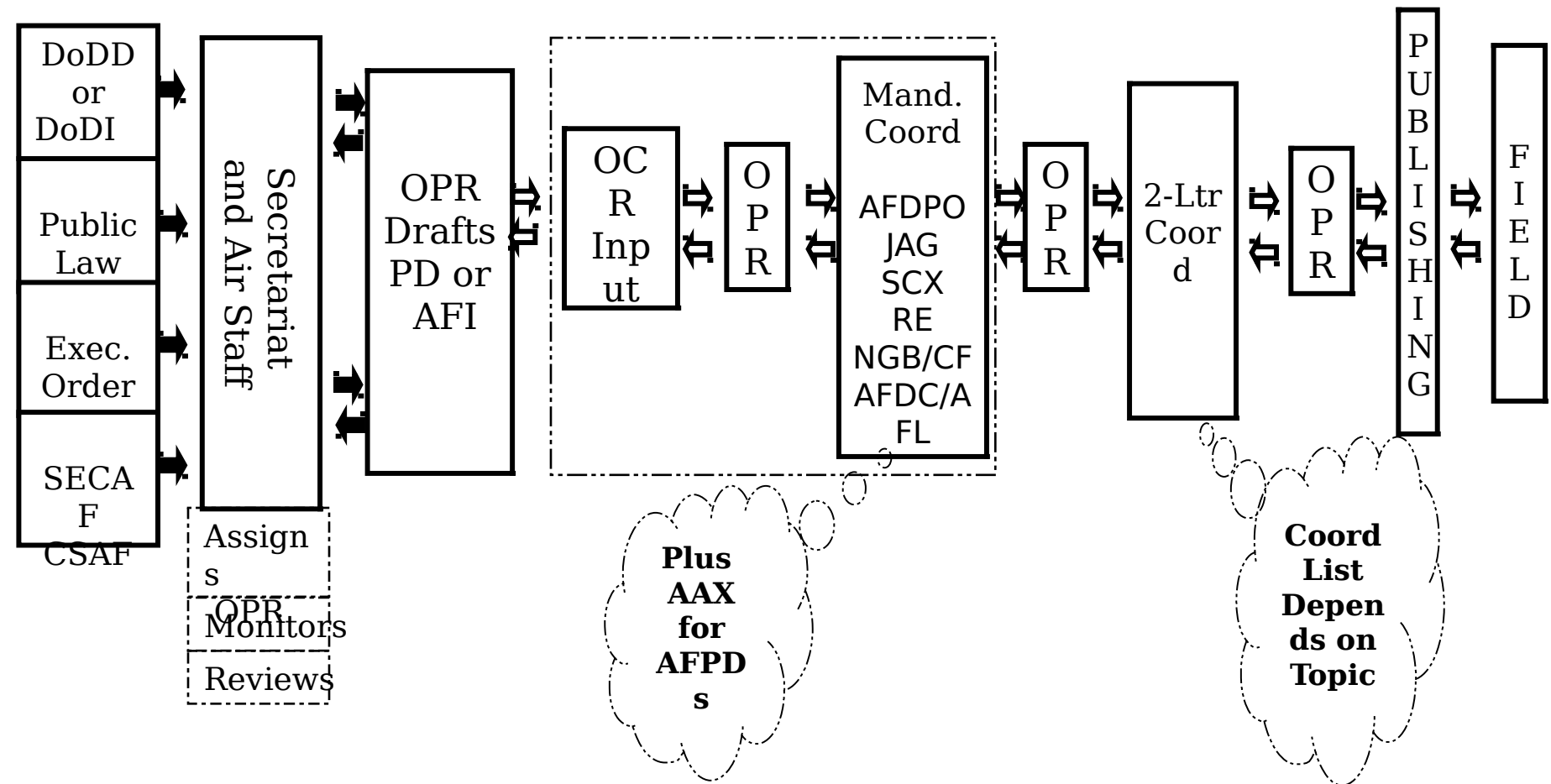
- **Policy is the framework connecting the abstract ideas or principles to the specific and concrete statements of plans, goals, and objectives. Policy establishes bounds within which the organization operates.**
- **Policy is directive in nature to initiate, govern, or regulate actions of conduct**
- **Policy can best summarized by the phrase “what the Air Force ought to do “ as an institution.**

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***Integrity - Service - Excellence***



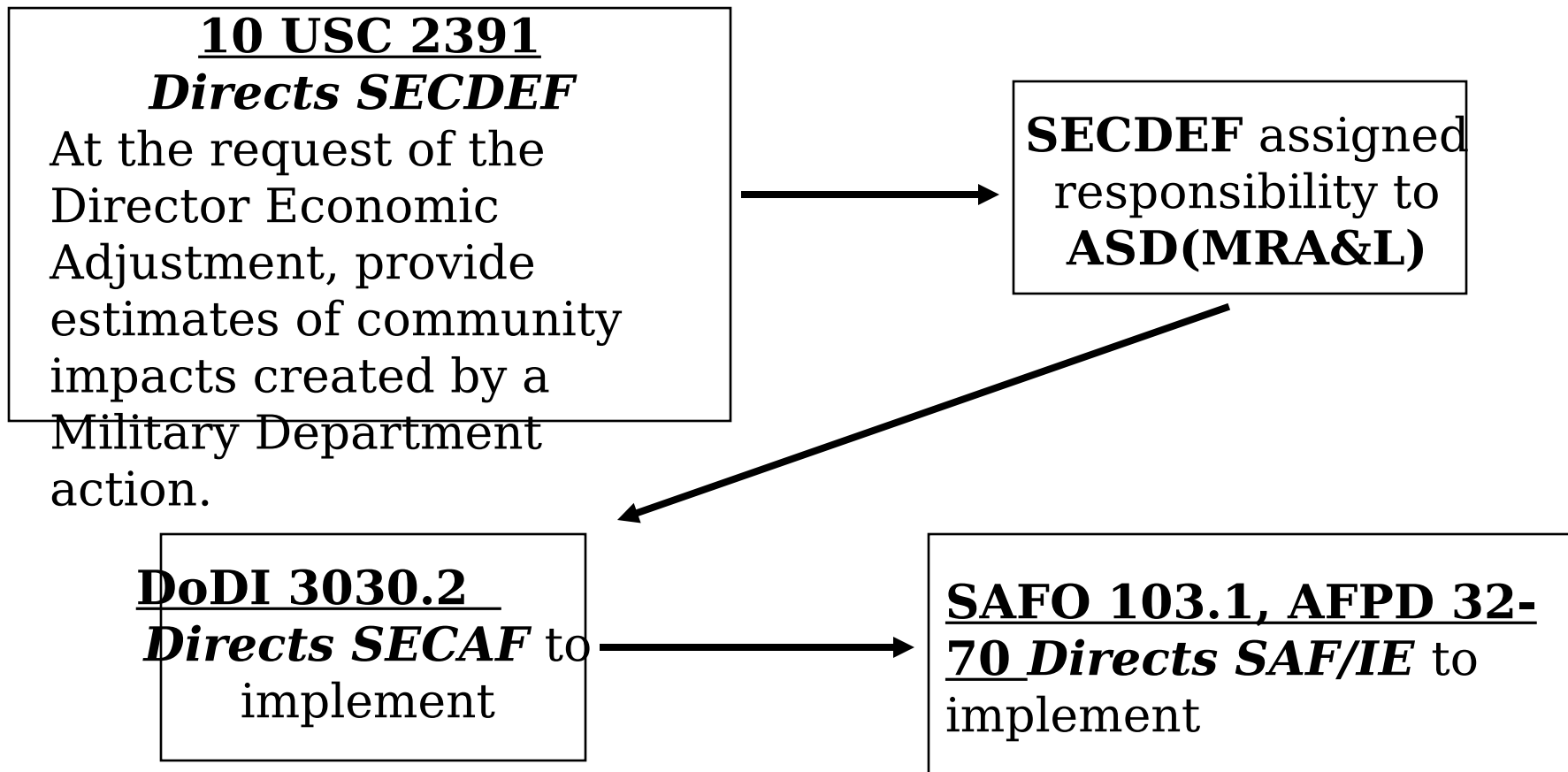
# Drivers and the Publications Process





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# ***Example of Policy Flow***





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# ***Key Stakeholders in the Policy Process***

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## **■ SAF/AAX**

- **Policy Formulation (AFPD 90-1)**
- **Air Force liaison to OSD for Tracking Implementation of DoD Directives/Instructions, DoD Directive-type Memoranda (AFI 90-101)**
  - **<http://www.hafdash1.hq.af.mil>**

## **■ AF/SC**

- **Air Force Information Management Policy (AFPD 37-1)**
- **Air Force Publications Management Program (AFI 33-360, Vol 1)**

## **■ AFDPO**

- **Air Force Publication Execution (IAW AFI 33-360)**
- **Maintains E-Publication Web Site with the associated search engine and database infrastructure**

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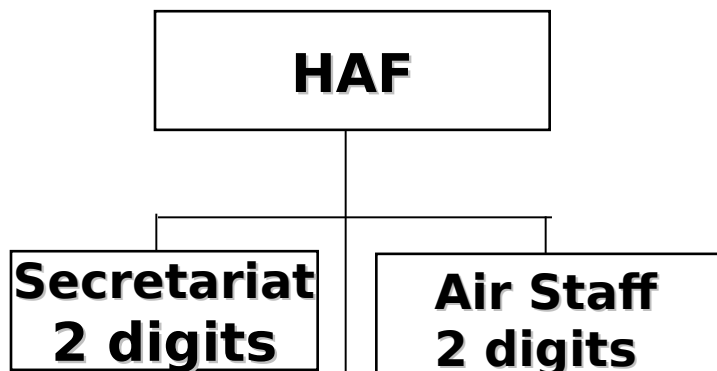
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# ***The Picture***

182 PDs  
393 AFIs



5 PDs  
478 AFIs

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# ***Problem Areas with Current Policy***

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- **Accountability -- Who is the owner or organization ultimately responsible for a Policy**
- **Traceability -- Traceability to original driver (external vs. Internal) and relationship between Policy and implementing documents**
- **Resources -- Financial and manpower impacts of a Policy and implementing documents**
- **Metrics and Performance -- Ability to determine continued validity, effectiveness of Policy and “bang for buck” of Policy**
- **Awareness/Accessibility -- Visibility of what is currently in existence and how these are organized**

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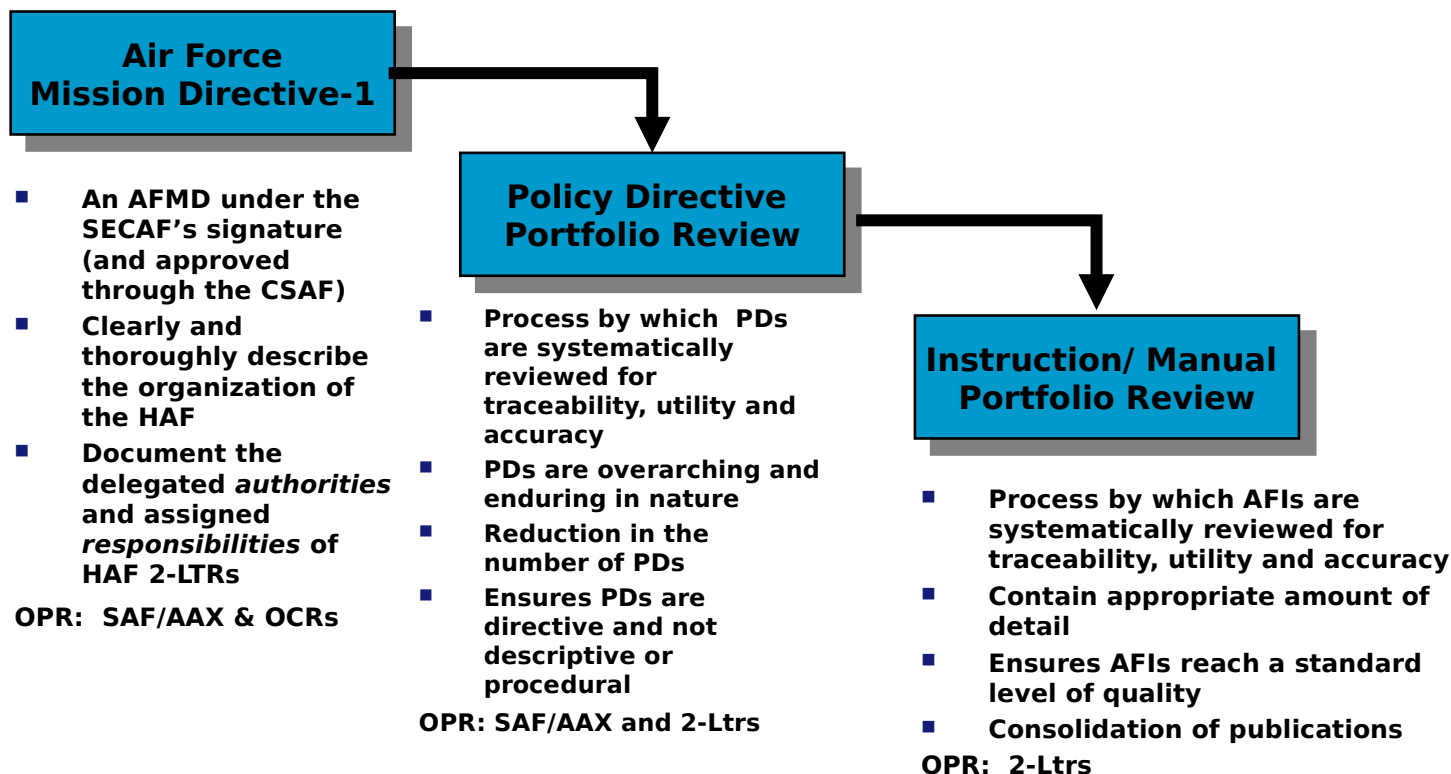


# ***Desired End State***

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**To be achieved a systematic approach must be undertaken and supported by the members of the Policy and Procedures communities**



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# Questions?

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# Backups

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# ***HAF Alignment of Responsibilities***

**Needs to be capture in the HAF Mission Directive prescribed in**

## **Criteria**

- Single source publication
- Directive publication outlining the mission of the HAF
- Signed by SECAF and approved through the CSAF
- Document will outline and capture Authorities and Responsibilities of HAF
- Consistent with MAJCOM format as an accepted vehicle outlining Mission and Responsibilities

## **Recommendation**

- AF Mission Directive-1, *HAF* be developed to include assigned authorities and delegated responsibilities of the 2-Ltrs



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# ***Policy Definition and Approval: Recommendation***

## **Portfolio Content:**

- **Provide 2-LTRs with number of PDs**
- **Traceability**
- **Defines Scope of Problem**
- **Focuses Effort with Recommended Changes**
- **Includes Tentative Milestone Schedule**

## **End State:**

- **PDs are in compliance with AFPD 90-1 and AFI 33-360**  
to insure they are over arching and enduring
- **Reduction in the number of PDs**
- **PDs are directive and not descriptive**
- **PDs are re-worked for clarity and reducing redundancy and duplicity**

Conduct Portfolio  
review of PDs  
after the  
implementation  
of HAF Mission  
Directive-1

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***The long term key to a successful review, rewrite,  
and maintenance of AF policies and instructions is***

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***in the development of the Publication Toolset***

- **The publications Toolset will assist OPRs to: author, coordinate, approve, maintain and gather feedback on a publication**
- **It is through this toolset that OPRs will be able to consistently develop the necessary guidance and instructions to the field**
- **With the inclusion of the resource impact template within the toolset, a basic understanding of the cost to the field to implement an instruction will be understood in advance**

### **The Publishing Tool-Set Demonstration**



Today we will be demonstrating a prototype toolset whose purpose is to assist you in the writing, coordinating, and gaining approval of an Air Force Publication

This is an interactive presentation that will require approximately 15 minutes to complete...Thank you..

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